



RESIDENTIAL HOUSE MANAGEMENT AGREEMENT PROPERTY CHECK LIST

PROPERTY:

OWNERS:

ITEM:	Move in Condition:	Move out Condition:
Keys:		
Door		
Mailbox		
Garage door opener		
Pool/Clubhouse		
Garage:		
Lights		
Walls		
Floor		
Storage		
Kitchen:		
Refrigerator		
Lights		
Ice machine		
Stove		
Oven racks		
Disposal		
Microwave		
Dishwasher		
Counter tops		
Fan, filter, hood		
Flooring		
Additional notes:		

Living/ Family Room:		
Flooring		
Electrical		
Lighting		
Blinds/shades/curtains		
Additional notes:		
Bathroom #1:		
Towel bar		
Shower rod/rings		
Toilet		
Toilet paper dispenser		
Tub & sinks		
Plumbing		
Caulking		
Tiles		
Fan		
Flooring		
Additional notes:		
Bathroom #2:		
Towel bar		
Shower rod/rings		
Toilet		
Toilet paper dispenser		
Tub & sinks		
Plumbing		
Caulking		
Tiles		
Fan		
Flooring		
Additional notes:		

Bathroom #3:		
Towel bar		
Shower rod/rings		
Toilet		
Toilet paper dispenser		
Tub & sinks		
Plumbing		
Caulking		
Tiles		
Fan		
Flooring		
Additional notes:		
Heating and Air Conditioner:		
Filters		
Smoke Detectors:		
Bedroom #1:		
Door knobs		
Door locks		
Door frames		
Condition of woodwork		
Windows		
Carpets		
Blinds/shades/curtains		
Lighting		
Walls		
Vents & registers		
Electrical		
Additional notes:		
Bedroom #2:		
Door knobs		
Door locks		
Door frames		
Condition of woodwork		
Windows		
Carpets		
Blinds/shades/curtains		
Lighting		

Walls		
Vents & registers		
Electrical		
Additional notes:		
Bedroom #3:		
Door knobs		
Door locks		
Door frames		
Condition of woodwork		
Windows		
Carpets		
Blinds/shades/curtains		
Lighting		
Walls		
Vents & registers		
Electrical		
Additional notes:		
Bedroom #4:		
Door knobs		
Door locks		
Door frames		
Condition of woodwork		
Windows		
Carpets		
Blinds/shades/curtains		
Lighting		
Walls		
Vents & registers		
Electrical		
Additional notes:		
Den/Office:		
Door knobs		
Door locks		
Door frames		
Condition of woodwork		

Windows		
Carpets		
Blinds/shades/curtains		
Lighting		
Walls		
Vents & registers		
Electrical		
Additional notes:		
Other:		

MOVE IN:

I hereby certify that the conditions noted above, performed on _____ are a complete and accurate report of the property condition on that date.

Owner/Tenant: _____ Date: _____

Agent: _____ Date: _____

Comments:

MOVE OUT:

I hereby certify that the conditions noted above, performed on _____ are a complete and accurate report of the property condition on that date.

Owner/Tenant: _____ Date: _____

Agent: _____ Date: _____

Comments: